

ZANESVILLE BOARD OF EDUCATION
SPECIAL REGULAR MEETING

December 20, 2012

Mr. Swope called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Also present were Mr. Martin and Mrs. Carter.

#12-282 APPROVAL OF BOARD MINUTES

Mr. Bunting moved and Mr. Eppley seconded that the Board of Education approve the minutes of the Zanesville Board of Education Special Regular Meeting on November 27, 2012.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

#12-283 REPORT OF THE TREASURER

Mr. Eppley moved and Mrs. Hoffer seconded to approve the following recommendations:

November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for November:

- General
- Payroll

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#12-284 CHANGE TO EMPLOYMENT – TRANSPORTATION

Mrs. Stewart moved and Mrs. Hoffer seconded to cancel the recently approved employment of Lonnie P. Maley as a van driver, effective November 27, 2012. Approve Lonnie P. Maley, as a substitute van driver, effective November 27, 2012, pending background checks and certification. Rate of pay is \$10.00 per hour.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

#12-285 21ST CENTURY AFTER-SCHOOL - SUBSTITUTE AIDE

Mrs. Hoffer moved and Mr. Bunting seconded to approve Katie McCuen as a 21st Century After-School substitute aide for the 2012-2013 school year. Aide will be funded through Federal Programs, at the rate of \$12 per hour.

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

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#12-286 UNPAID LEAVES OF ABSENCE

Mrs. Stewart moved and Mrs. Hoffer seconded to approve the following personnel for unpaid leaves of absence:

Name	Date of Unpaid Leaves	Total Days
Carter, David	10/11/12	1 day
Hoffer, Kristen	11/02/12	1 day
Salsbury, Jennifer	12/07/12	1 day
Zienta, Brenda	12/06/12 - 12/07/12	2 days

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer (abstained on K.Hoffer), Mrs. Stewart. President declared motion carried.

#12-287 EMPLOYMENT – SUBSTITUTES

Mr. Eppley moved and Mr. Bunting seconded to approve the following substitute driver, as and when needed, pending appropriate certification and background checks for the 2012-2013 school year.

Substitute Bus Driver			
Gary Sheck			

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

#12-288 ATTENDANCE AT MEETINGS/EVENTS

Mrs. Stewart moved and Mrs. Hoffer seconded the approval be granted for the following individuals to attend professional meetings:

Date	Employee Name	Reason	Days
11/1/2012	Anderson, TJ	Miscellaneous Conference - Regular Ed	2 days
11/6/2012	Aronhalt, David	Athletics	1 day
11/8/2012	Bainter, Jodi	Math	2 days
11/16/2012	Bainter, Jodi	Math	1 day
11/2/2012	Baldwin, Eric	Field Trip	1/2 day
11/15/2012	Ball, Deborah	Reading Recovery Meeting	1/2 day
11/2/2012	Bates, Mary	Field Trip	1/2 day
11/1/2012	Bell, Trisha	RttT - Regular Ed	2 days
11/15/2012	Bell, Trisha	Course of Study	1 day
11/30/2012	Bell, Trisha	Course of Study	1 day
11/13/2012	Brock, Karen	Cluster Training - Regular Ed	1 day
11/16/2012	Buchanan, Libby	RttT - New Tech	1 day
11/1/2012	Carter, Jolene	Miscellaneous Conference - Regular Ed	2 days
11/2/2012	Casapini, Cynthia	Field Trip	1/2 day
11/29/2012	Casapini, Cynthia	Field Trip	1 day
11/13/2012	Caw, Caitlynn	Cluster Training - Regular Ed	1 day

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Date	Employee Name	Reason	Days
11/15/2012	Caw, Caitlynn	Course of Study	1 day
11/30/2012	Caw, Caitlynn	Course of Study	1 day
11/29/2012	Childs, Colby	Field Trip	1/2 day
11/1/2012	Coleman, Jenny	RttT - Regular Ed	1 day
11/14/2012	Cooper, Jodi	OCALI	3 days
11/1/2012	Cottrill, Kacey	RttT - Regular Ed	2 days
11/7/2012	Cronin, Lisa	Miscellaneous Conference - Regular Ed	1 day
11/8/2012	Cronin, Lisa	Miscellaneous Conference - Regular Ed	1 day
11/2/2012	Deavers, Stacie	Field Trip	1/2 day
11/2/2012	Decker, Krista	Early Learning - Preschool	1/2 day
11/16/2012	Decker, Krista	Early Learning - Preschool	1/2 day
11/30/2012	Decker, Krista	Early Learning - Preschool	1/2 day
11/1/2012	Denton, Ron	RttT - Regular Ed	1 day
11/13/2012	Dodge, Stephen	Cluster Training - Regular Ed	1 day
11/29/2012	Dodge, Stephen	Field Trip	1 day
11/1/2012	Donahue, Diana	RttT - Regular Ed	2 days
11/2/2012	Duffy, Melissa	Field Trip	1/2 day
11/16/2012	Dumolt, Marian	Miscellaneous Conference - Regular Ed	1 day
11/29/2012	Dunn, Laura	Field Trip	1 day
11/8/2012	Flick-Grandstaff, Sara	Miscellaneous Conference - Special Ed	1 day
11/14/2012	Flick-Grandstaff, Sara	OCALI	3 days
11/1/2012	Foreman, Steven	Miscellaneous Conference - Regular Ed	2 days
11/7/2012	Foreman, Steven	Miscellaneous Conference - Regular Ed	1 day
11/13/2012	Foreman, Steven	Miscellaneous Conference - Regular Ed	1 day
11/19/2012	Fowls, Judy	Field Trip	1 day
11/27/2012	Fowls, Judy	Field Trip	1 day
11/14/2012	France, Lauren	OCALI	3 days
11/14/2012	Gardner, Jere	OCALI	3 days
11/30/2012	Grandstaff, Chad	Athletics	1 day
11/1/2012	Green, Don	Miscellaneous Conference - Regular Ed	2 days
11/14/2012	Green, Don	Power School Training	1 day
11/2/2012	Hansgen, Stephanie	Field Trip	1/2 day
11/16/2012	Harlan, Benjamin	RttT - New Tech	1 day
11/14/2012	Haudenschild, Candace	RttT - Regular Ed	3 days
11/15/2012	Heagen, James	RttT - New Tech	1 day
11/30/2012	Heagen, James	Athletics	1/2 day
11/15/2012	Heins, Katherin	Reading Recovery Meeting	1 day

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Date	Employee Name	Reason	Days
11/2/2012	Helser, Renee	Early Learning - Preschool	1/2 day
11/16/2012	Helser, Renee	Early Learning - Preschool	1/2 day
11/30/2012	Helser, Renee	Early Learning - Preschool	1/2 day
11/8/2012	Hershberger, Susann	Miscellaneous Conference - Special Ed	1 day
11/1/2012	Hickman, Lori	RttT - Regular Ed	2 days
11/8/2012	Higgins, Diane	Field Trip	1 day
11/7/2012	Hittle, Matt	Miscellaneous Conference - Regular Ed	1 day
11/14/2012	Hodges, Jane	OCALI	2 days
11/16/2012	Hudson, Lori	RttT - New Tech	1 day
11/15/2012	Huey, Marianne	Course of Study	1 day
11/30/2012	Huey, Marianne	Course of Study	1 day
11/15/2012	Jackson, Amy	New Tech	1 day
11/27/2012	Jackson, Amy	Field Trip	1 day
11/30/2012	Jackson, Chad	Athletics	1 day
11/1/2012	Jordan, Michelle	RttT - Regular Ed	2 days
11/15/2012	Karling, Bryan	Prof Development	1 day
11/14/2012	Knight, Charleita	OCALI	3 days
11/15/2012	Kuchan, Julianne	Miscellaneous Conference - Regular Ed	1 day
11/1/2012	Lawyer, Clay	RttT - Regular Ed	2 days
11/15/2012	Lawyer, Clay	Course of Study	1 day
11/30/2012	Lawyer, Clay	Course of Study	1 day
11/7/2012	Lee, Margie	Power School Training	1 day
11/14/2012	Lee, Margie	Power School Training	1 day
11/2/2012	Lewis, Janie	Field Trip	1/2 day
11/30/2012	Lucas, John	Athletics	1 day
11/15/2012	Lyon, Linda	Reading Recovery Meeting	1/2 day
11/14/2012	Magelaner, Katherine	OCALI	3 days
11/2/2012	Martin, Cheryl	Field Trip	1/2 day
11/7/2012	Martin, Flora	Miscellaneous Conference - Special Ed	1/2 day
11/27/2012	Martin, Flora	Miscellaneous Conference - Special Ed	1/2 day
11/14/2012	Martin, Kimberly	OCALI	3 days
11/2/2012	McCall, Sara	Field Trip	1/2 day
11/8/2012	McCoy, Kelly	Miscellaneous Conference - Special Ed	1 day
11/15/2012	McGlade, Jean	Course of Study	1 day
11/30/2012	McGlade, Jean	Course of Study	1 day
11/7/2012	McKee, Jim	Miscellaneous Conference - Regular Ed	1/2 day

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Date	Employee Name	Reason	Days
11/15/2012	McPherson, Shelley	Reading Recovery Meeting	1/2 day
11/15/2012	Melsheimer, Lisa	Course of Study	1 day
11/30/2012	Melsheimer, Lisa	Course of Study	1 day
11/1/2012	Mercer, Matthew	RttT - Regular Ed	1 day
11/15/2012	Mohler, Stacey	Course of Study	1 day
11/30/2012	Mohler, Stacey	Course of Study	1 day
11/2/2012	Moore, Janice	Early Learning - Preschool	1/2 day
11/16/2012	Moore, Janice	Early Learning - Preschool	1/2 day
11/30/2012	Moore, Janice	Early Learning - Preschool	1/2 day
11/2/2012	Morgan, Patricia	Early Learning - Preschool	1/2 day
11/16/2012	Morgan, Patricia	Early Learning - Preschool	1/2 day
11/30/2012	Morgan, Patricia	Early Learning - Preschool	1/2 day
11/5/2012	Morrison, Steven	Miscellaneous Conference - Regular Ed	1/2 day
11/2/2012	Neal, Michelle	Field Trip	1/2 day
11/16/2012	Near, Heather	RttT - New Tech	1 day
11/15/2012	Nelson, Melissa	Reading Recovery Meeting	1/2 day
11/15/2012	Neptune, Tara	Reading Recovery Meeting	1/2 day
11/15/2012	Newton, Samantha	Course of Study	1 day
11/30/2012	Newton, Samantha	Course of Study	1 day
11/7/2012	Nichols, Michelle	Miscellaneous Conference - Regular Ed	1 day
11/13/2012	Nichols, Michelle	Cluster Training - Regular Ed	1 day
11/28/2012	Nichols, Michelle	Miscellaneous Conference - Regular Ed	1 day
11/15/2012	Norris, Holly	Reading Recovery Meeting	1/2 day
11/2/2012	Norris, Timothy	Field Trip	1/2 day
11/15/2012	O'Neal, Letitia	Course of Study	1 day
11/30/2012	O'Neal, Letitia	Course of Study	1 day
11/27/2012	Pennington, Rhonda	Field Trip	1 day
11/29/2012	Pennington, Rhonda	Field Trip	1 day
11/2/2012	Radcliff, Vicki	Field Trip	1/2 day
11/15/2012	Reynolds, Inzie	Course of Study	1 day
11/30/2012	Reynolds, Inzie	Course of Study	1 day
11/9/2012	Riley, Todd	Athletics	1/2 day
11/1/2012	Ripple, Brooke	RttT-Regular Ed	1 day
11/16/2012	Robinson, Matthew	RttT - New Tech	1 day
11/15/2012	Rollison, Sarah	New Tech	1 day

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Date	Employee Name	Reason	Days
11/19/2012	Rudloff, Stephanie	Field Trip	1 day
11/1/2012	Sampsel, Kendra	RttT - Regular Ed	1 day
11/2/2012	Sampsel, Kendra	RttT - Regular Ed	1 day
11/16/2012	Schmid, Kathleen	Miscellaneous Conference - Regular Ed	1 day
11/5/2012	Seevers, Patricia	Miscellaneous Conference - Special Ed	1/2 day
11/8/2012	Seevers, Patricia	Miscellaneous Conference - Special Ed	1 day
11/14/2012	Seevers, Patricia	OCALI	3 days
11/8/2012	Sites, Katrina	Miscellaneous Conference - Special Ed	1 day
11/30/2012	Smith, Douglas	Field Trip	1/2 day
11/2/2012	Stafford, Roberta	Field Trip	1/2 day
11/30/2012	Stallard, Mark	Athletics	1 day
11/1/2012	Taylor, Heather	Miscellaneous Conference - Regular Ed	1 day
11/2/2012	Tolley, Judy	Field Trip	1/2 day
11/29/2012	Tolley, Judy	RttT - Regular Ed	1 day
11/30/2012	Tolley, Judy	RttT - Regular Ed	1 day
11/8/2012	Tompkins, Laura	Athletics	2 days
11/15/2012	Turner, Jo Ann	Reading Recovery Meeting	1/2 day
11/16/2012	Twiggs, Howard	Miscellaneous Conference - Special Ed	1/2 day
11/30/2012	Tysinger, Jeffrey	Athletics	1 day
11/1/2012	Tysinger, Laloni	RttT - Regular Ed	1 day
11/14/2012	Ulbrich, Mark	Miscellaneous Conference - Regular Ed	1 day
11/15/2012	Ulbrich, Mark	Miscellaneous Conference - Regular Ed	1 day
11/16/2012	Ulbrich, Mark	Miscellaneous Conference - Regular Ed	1 day
11/15/2012	Vandenbark, Gay	Course of Study	1 day
11/30/2012	Vandenbark, Gay	Course of Study	1 day
11/15/2012	Wahl, Darla	RttT - New Tech	1 day
11/8/2012	Waite, Mindy	Field Trip	1/2 day
11/27/2012	Waite, Mindy	Field Trip	1 day
11/14/2012	Williams, Jenny	Field Trip	1 day
11/1/2012	Wilson, Ashley	RttT - Regular Ed	2 days
11/2/2012	Zorne, Doug	Field Trip	1/2 day

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

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#12-289 SUPPLEMENTAL CONTRACTS

Mr. Eppley moved and Mr. Swope seconded to approve the following supplemental contracts for the 2012-2013 school year.

First Name	Last Name	Building	Position	Exp.	Class	Stipend
Jenny	Williams	ZCHS	Mentor Teacher	5	IX	\$1,538

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

#12-290 Policy 2111 - Parent and Family Involvement (Review)

Mrs. Stewart moved and Mr. Eppley seconded to approve the following resolution; This policy must be reviewed per guidance and requirements from the Ohio Department of Education.

The Board of Education recognizes and values parents and families as children’s first teachers and decision-makers in education. The Board believes that student learning is more likely to occur when there is an effective partnership between the school and the student’s parents and family. Such a partnership between the home and school and greater involvement of parents in the education of their children generally result in higher academic achievement, improved student behavior, and reduced absenteeism.

In accordance with statute and the State Board of Education Parent and Family Involvement Policy, use of the term “families” is used in order to include children’s primary caregivers, who are not their biological parents, such as foster caregivers, grandparents, and other family members.

In cultivating partnerships with families and communities, the Board is committed to the following:

A. Relationships with Families

- A. Cultivating school environments that are welcoming, supportive, and student-centered;⁴
- B. Providing professional development for school staff that helps build partnerships between families and schools;^{2,3,4}
- C. Providing family activities that relate to various cultures, languages, practices, and customs, and bridge economic and cultural barriers,^{2,3}
- D. Providing coordination, technical support and other support to assist schools in planning and implementing family involvement activities.³

B. Effective Communication

- A. Providing information to families to support the proper health, safety, and well-being of their children;
- B. Providing information to families about school policies, procedures, programs, and activities;^{2,3,4}
- C. Promoting regular and open communication between school personnel and students’ family members;^{1,4}
- D. Communicating with families in a format and language that is understandable,

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to the extent practicable; ^{2,3}

- E. Providing information and involving families in monitoring student progress; ³
- F. Providing families with timely and meaningful information regarding Ohio's academic standards, State and local assessments, and pertinent legal provisions; ^{2,3,4}
- G. Preparing families to be involved in meaningful discussions and meetings with school staff. ^{2,3,4}

C. Volunteer Opportunities

- A. Providing volunteer opportunities for families to support their children's school activities; ^{1,3}
- B. Supporting other needs, such as transportation and child care, to enable families to participate in school-sponsored family involvement events. ^{3,4}

D. Learning at Home

- A. Offering training and resources to help families learn strategies and skills to support at-home learning and success in school; ^{1,2,3,4}
- B. Working with families to establish learning goals and help their children accomplish these goals; ¹
- C. Helping families to provide a school and home environment that encourages learning and extends learning at home. ^{1,2,4}

E. Involving Families in Decision Making and Advocacy

- A. Involving families as partners in the process of school review and continuous improvement planning; ^{3,4}
- B. Involving families in the development of its District-wide parent involvement policy and plan, and distributing the policy and plan to families. ^{2,3,4}

F. Collaborating with the Community

- A. Building constructive partnerships and connecting families with community-based programs and other community resources; ^{2,3,4}
- B. Coordinating and integrating family involvement programs and activities with District initiatives and community-based programs that encourage and support families' participation in their children's education, growth, and development. ^{2,3,4}

Implementation

The Superintendent will provide for a comprehensive plan to engage parents, families, and community members in a partnership in support of each student's academic achievement, the District's continuous improvement, and individual school improvement plans. The plan will provide for annual evaluation, with the involvement of parents and families, of the plan's effectiveness and identification of barriers to participation by parents and families. Evaluation findings will be used in the annual review of the Parent and Family Involvement policy and to improve the effectiveness of the District plan.

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¹Indicates R.C. 3312.4672 State Requirements

²Indicates IDEA 2004 Section 650 & 644 parent involvement requirements

³Indicates Title I Section 1118 parent involvement requirements

⁴Indicates State Board Parent and Family Involvement Policy recommendations

R.C. 3313.472

Adopted 1/20/10

This policy reflects the current state of the law and the district must ensure that this requirement is met through a review of policy 2111 and documentation of said review on an annual basis.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

#12-291 CONTRACT BETWEEN ZANESVILLE CITY SCHOOLS AND ZANESVILLE COMMUNITY HIGH SCHOOL

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the following contract between Zanesville City Schools and Zanesville Community High School.

Whereas, the Zanesville City School District and The Zanesville Community High School (“ZCHS”) are parties to a Community School Contract signed 4/17/2012 (the “Contract”);

Whereas, ZCHS desires to modify the Contract to adhere to guidelines set forth by the Ohio Department of Education for Community Schools in Ohio Revised Code Section 3314.03 (*Specifications of contract between sponsor and governing authority - specifications of comprehensive plan*);

Whereas, the Zanesville City School District (the “District”) desires to grant this modification to the terms of the Contract and believes such modification to be in the best interest of the District and its students;

Now Therefore, for good and valuable consideration, the receipt and sufficiency of which is acknowledged herein, the parties agree to modify the Contract by adopting the following into the comprehensive plan:

1. The District shall conduct all evaluations of administrative staff of the ZCHS.
2. All evaluative procedures will be conducted within the timelines and rubrics as set forth by the Ohio Department of Education and under which all Zanesville City School administrators are evaluated.
3. ZCHS shall pay to the District \$100 annually for the services set forth herein.

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4. Upon request, copies of all evaluations shall be made available to the Board Members of ZCHS.

5. All terms and conditions of the Contract not otherwise modified herein shall remain in full force and effect.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

#12-292 EXECUTIVE SESSION

Mrs. Stewart moved and Mrs. Hoffer seconded to go into executive session;
WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X specialized details of security arrangements

Time entered executive session: 6:17p.m.

Time returned to public session: 7:54 p.m.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

#12-293 MEETING ADJOURNMENT

Mrs. Stewart called and Mr. Swope seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 7:55 p.m.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

President

Treasurer